

AGENDA SUPPLEMENT (1)

Meeting: Chippenham Area Board
Place: Neeld Hall, Chippenham Town Council, Chippenham, Wiltshire,
SN15 3ER
Date: Monday 7 October 2013
Time: 7.00 pm

The Agenda for the above meeting was published on Friday 27 September 2013 and indicated that the minutes of the previous meeting would follow. These are now available and together with some additional updates are attached to this Agenda Supplement.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

4 **Minutes** *(Pages 1 - 10)*

The minutes of the previous meeting held on 10 September 2013 are attached.

6 **Chairman's Announcements** *(Pages 11 - 14)*

Additional announcements as outlined below are attached:

- Chippenham Basketball
- Pest Control

11 **Town, Parish and Partner Updates** *(Pages 15 - 22)*

The following additional updates are attached:

- Wiltshire Fire Authority
 - Christian Malford Parish Council
 - Kington St Michael Parish Council
 - ChAP
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MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Neeld Hall, Chippenham, SN15 3ER
Date: 10 September 2013
Start Time: 7:00 pm
Finish Time: 9:20 pm

Please direct any enquiries on these minutes to:

Sharon Smith (Democratic Services Officer), Tel: 01225 718378 or (e-mail) sharonl.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen, Cllr Chris Caswill (Vice Chairman), Cllr Bill Douglas, Cllr Nick Watts, Cllr Peter Hutton, Cllr Linda Packard (Chairman), Cllr Mark Packard, Cllr Nina Phillips and Cllr Jane Scott OBE

Wiltshire Council Officers

Victoria Welsh, Chippenham Community Area Manager
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)
Kevin Sweeney, Youth Service Area Manager
Paul Pritchard, Senior Sports Development Officer
Graham Steady, Public Protection Manager

Town and Parish Councillors

Chippenham Town Council – John Scragg, Ian Keasey, Martin Coates, Andy Phillips, Sheila Veitch, Teresa Hutton
Biddestone and Slaughterford Parish Council - Rachel de Fossard
Hullavington Parish Council – Sharon Neal
Kington St Michael Parish Council – Adrian Cole, Maureen Hall
Langley Burrell Parish Council – Brian Patterson
North Wraxall Parish Council – Jane King, S. Williams

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Partners

Wiltshire Police – Phil Staynings

Wiltshire Fire and Rescue Service – Mike Franklin

Chippenham and Villages Area Partnership – Julia Stacey

Children’s Parliament – Judy Edwards

Total in attendance: 97

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Linda Packard, welcomed everyone to the meeting and confirmed that Item 9 (Chippenham Campus Development) would now be considered at the next meeting of the Board scheduled for 7 October 2013. This decision was made to ensure adequate time was given to the item, noting that limited attention was possible following consideration of Item 8 (Chippenham Skatepark Task Group Report).</p> <p>The order of proceedings in relation to public participation during Item 8 would be clarified in more detail once the Board reached this item for discussion.</p> <p>The answers to questions received would also be addressed during the item to which they related with those wishing to speak given the opportunity to do so.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Howard Greenman.</p>
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 1 July 2013 were agreed a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the Board's attention to the announcements as detailed on the agenda and highlighted the following information:</p> <ul style="list-style-type: none">• Core Strategy – the consultation as detailed within the announcement ran from Tuesday 27 August to Wednesday 8 October 2013.• Review of Bus Services in North West Wiltshire – the consultation would finish on 7 October with any changes expected to be implemented April 2014.• Community Area Joint Strategic Assessment – the Community Area JSAs are expected to be published in the Chippenham area at an event to be held on 18 February 2014.

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	<ul style="list-style-type: none">• Farmers Market – Wiltshire Farmers Market Association was launching a new market in the High Street on 13 October. This would run on the second Sunday of each month from 10am to 2pm thereafter.
6	<p><u>Public Participation</u></p> <p>Attendees were drawn to the information provided on the agenda relating to public participation.</p> <p>The item had been included to ensure a fair representation of views as a whole. The Board as always welcomed contributions from the public at all Board meetings. In order to facilitate this within the time available questions were invited by 5pm on Thursday 5 September to allow time for appropriate responses to be provided.</p> <p>Details of the questions were circulated to area board councillors prior to the meeting and made available on the Council's website. All questions received would be put forward during the item to which they referred.</p> <p>Members of the public wishing to speak were asked to register before the meeting. Up to 6 members of the public in total would be given the opportunity to speak. This would be divided with 3 in favour and 3 against the proposals made within the related item given 3 minutes each to address the Board.</p> <p>Town and Parish Councils would also be given the opportunity to speak in favour and in objection with a maximum of 2 in favour and 2 against.</p> <p>In all cases this would take place during the Skatepark item.</p>
7	<p><u>Funding applications</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2013/14:</p> <ol style="list-style-type: none"><u>Kington St Michael Parish Council</u> The sum of £4,662 was requested towards the Tor Hill Footpath, conditional upon the balance of funding being in place. <p><u>Decision</u> The Area Board awarded the sum of £4,662 to Kington St Michael Parish Council. <i>Reason: The application met the Community Area Grant Criteria 2013/14 and has been classified as a capital project by Wiltshire Council's finance department.</i></p> <ol style="list-style-type: none"><u>Sheldon Road Methodist Church</u> The sum of £500 was requested for the purchase of a projector for the Computer Assist project.

	<p><u>Decision</u> The Area Board awarded the sum of £500 from the Digital Literacy fund to Sheldon Road Methodist Church. <i>Reason: The application met the Community Area Grant Criteria 2013/14 and has been classified as a capital project by Wiltshire Council's finance department.</i></p> <p>iii. <u>The Salvation Army</u> The sum of £500 was requested towards the Computer Assist project.</p> <p><u>Decision</u> The Area Board awarded the sum of £500 to The Salvation Army <i>Reason: The application met the Community Area Grant Criteria 2013/14 and has been classified as a capital project by Wiltshire Council's finance department.</i></p> <p>The following expenses paid under delegated authority were also noted:</p> <ul style="list-style-type: none"> • £650 paid for Skatepark consultation meetings. • £250 for the Chippenham Area Board Community Awards.
8	<p><u>Chippenham Skatepark Task Group report</u></p> <p>The Chairman drew the Boards attention to Appendix 5 of the report. Unfortunately the key was missing from the map. Copies, inclusive of the key, had therefore been circulated and were placed on the seats at the meeting for reference.</p> <p>Before introducing the Chairman of the Task Group to present the report the Chairman of the Board confirmed the order of proceedings and asked that all those in attendance listen to the debate and extend the same courtesy in the room whether in agreement or disagreement to any comments received.</p> <p>In presenting the report the Chairman of the Task Group, Cllr Peter Hutton, wished to express formal thanks to the Community Area Manager for her time and support in the work of the Task Group.</p> <p>The Task Group had considered a variety of sites details of which were contained within the report. Consultation had taken place from online surveys to a number of public meetings for local residents and the wider community.</p> <p>The Group had undertaken it's work under instruction from the Area Board. Both Stanley Park and Bristol Road had been considered as alternative sites but were not considered to be as suitable as Monkton Park. The site of the former Police Station was also identified as a potential site but it was understood that this was expected to be released for sale shortly.</p> <p>Feedback received both in support and against the location of Monkton Park</p>

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were taken into consideration in the preparation of the report.

Attendees were also reminded that should the Area Board be in favour of the recommendations made that further consultation would be undertaken at the Planning stage.

The Chairman of the Board thanked all involved in the Task Group for their hard work and moved to address the questions received which would be taken as read due to time. The answers to the questions were read out by the Chairman in order of receipt. Copies of these can be found on the Council's website and are attached to the minutes.

In response to a request for clarification on the number of meetings undertaken by the Task Group in 2012. Reference was given to page 72 of the agenda pack where details were noted.

The Task Group Chairman moved the following motion which was seconded as follows:

To approve proceeding to the next step namely the preparation and lodging of a Planning Application for the installation of a concrete construction Skatepark in Monkton Park, Chippenham next to the Olympiad Leisure Centre and Multi Use Games Area (MUGA).

In noting the motion proposed Cllr Caswill requested an amendment which was duly seconded as follows:

Recalling its January 2012 decision that at least one site other than Monkton Park should be considered in parallel with it, the board resolves to approve proceeding to the next step towards the preparation and lodging of a planning application, namely further work on both the Monkton Park and Bristol Road locations, which should give additional attention to community views, design and noise mitigation, visual impact and cost with a view to bringing two parallel and equally prepared options for the Board to decide, either in November 2013 (if possible) or January 2014 (at the latest)

In presenting the amendment Cllr Caswill confirmed that the case for a skate park in Chippenham was strong and had been well made but was dependant on securing the right location and felt that Monkton Park did not meet the requirements.

It should be noted that as a member of the Skate Park Task Group, Cllr Caswill had circulated a report to Area Board councillors before the meeting expressing his dissent to the proposal made by the Task Group.

Reference was also made to the petition received in objection to a skate park at Monkton Park which included signatures from local residents within that area. Clarification was provided that this was taken into consideration by the Task

Group as referred to within the report.

Concern was also raised with regards to potential noise levels, the visual impact and the scoring used to identify Monkton Park as the preferred site, indicating that Bristol Road could have been given further consideration.

Although noting that the design and cost associated with any skate park would be further considered at the planning stage, Cllr Caswill proposed that the Task Group consider these against both Monkton Park and Bristol Road and provide a further report to the Area Board detailing its findings in November.

Cllr Nick Watts, in supporting the amendment made by Cllr Caswill, referred to the ombudsman report used as part of the background documents which related to the management of the process of a previous skate park in Monkton Park approx 10 years previously and questioned what lessons may have been learnt.

Following concerns raised, the Chairman of the Task Group highlighted that the map contained within the report showing a red-lined area within Monkton Park referred to the site area being considered and not the size of any proposed construction. Further clarity was provided that Bristol Road had been identified as a potential site at an early stage of the Task Groups considerations. In taking into consideration all factors, including proximity to the centre, available facilities and accessibility for the Chippenham community area, Monkton Park was identified as the preferred site.

Upon opening up comment on the amendment to the Area Boards members, it was noted that a decision had been deferred several times to reconsider other potential sites which included Stanley Park and Bristol Road and that Monkton Park, as a public open space for the community as a whole and at the heart of Chippenham, remained the preferred site.

The amended motion, having been put to the vote, was not supported by the Board and the original motion proposed by the Skatepark Task Group was put forward for consideration.

Noting that several members of the public had requested to speak, the Chairman welcomed each to speak at this time and to put forward their views.

Judy Edwards spoke in favour of the proposal, clarifying that she worked with the Chippenham Young People Parliament who were also in support for the reasons as cited within the report and asked that the Board note the thorough, fair and unbiased process undertaken by the Task Group.

Alison Bailey spoke in favour of the proposal, confirming that a Facebook page established in support of the skatepark had received many supporters, requesting that the Board also consider the economic benefits to the town that would arise.

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Brandon Chivers spoke in favour of the proposal, and requested that the Board acknowledge the community benefits that it would bring, allowing for people of all ages to come together.

Mr Gould spoke against the proposal suggesting the Board should reconsider Bristol Road as a more suitable site for the reasons as outlined by Cllr Chris Caswill.

Mr Pitt spoke against the proposal raising concern over the accuracy of the noise assessments used by the Task Group.

Irene Goodall spoke against the proposal asking the Board to consider the issues that arose from the last skatepark sited in Monkton Park approximately 12 years ago and the impact any skatepark would have for the children's play area and any conservation area.

Town and Parish Council representatives were also given the opportunity to speak as follows:

Cllr David Powell spoke in favour of the proposal clarifying that he had undertaken visits to other skateparks and riverside play parks which existed happily close to town centres and residential areas and requested that the Board consider the economic benefits in attracting families into the Town.

Cllr Nick Murry spoke against the proposal, highlighting the petition received in objection to the proposed site, the noise and visual impact of any skatepark in Monkton Park and requested that Bristol Road be considered by the Board as an alternative.

Cllr Ian Keasey spoke against the proposal, reiterating that all seemed in favour of a skatepark in Chippenham but felt that alternative sites should be considered.

The Chairman thanked the speakers for their time and opened up debate to the Area Board members where the following additional points were raised:

That having been identified as a priority discussions around the skatepark had been ongoing for some time resulting in the comprehensive and detailed report presented.

That over the last 10 years technology had improved for both the structure and equipment that might be used on skateparks and that noise levels were as a result unlikely to be an issue.

The Chairman of the Task Group thanked all in attendance for their contributions to the debate and requested that the Chairman in putting the proposal to the vote seek recorded votes. This was supported by 6 members of the Board:

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	<p>Cllr Desna Allen – for Cllr Chris Caswill – against Cllr Bill Douglas – for Cllr Peter Hutton – for Cllr Linda Packard – for Cllr Mark Packard – for Cllr Nina Phillips – for Cllr Jane Scott – for Cllr Nick Watts – abstained from voting.</p> <p>The Chairman thanked all for their contributions.</p> <p>Decision:</p> <p>That the Board approve proceeding to the next step namely the preparation and lodging of a Planning Application for the installation of a concrete construction Skatepark in Monkton Park, Chippenham for the benefit of the wider community next to the Olympiad Leisure Centre and MUGA.</p>
9	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and invited them to complete an evaluation form.</p> <p>The next meeting of the Chippenham Area Board would take place on 7 October 2013.</p> <p>The next agenda planning meeting would take place on Thursday 26 September at 10:00am at Monkton Park offices, Chippenham. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman.</p>

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Agenda Item 6

Chairman's Announcements

Subject:	Chippenham Basketball sessions
Further details available:	Email: alex.muse@wiltshire.gov.uk

Wiltshire Council's Sports Development team are starting a new adult recreational basketball session in Chippenham from the 13th November. This will be open to anybody aged 16+ plus who maybe played the game back at school, has not played in a while or simply wants to try it out for the first time. Fun, sociable, informal competition based sessions will be held at the Olympiad on Wednesdays from the 13th November until Christmas from 7 til 8pm. There will also be a junior basketball coaching project delivered at Chippenham Sports Club in the Air dome between 5.30 and 6.30pm for 9 – 12 year olds.

This is part of the sports development team's effort to raise the profile of basketball in the county and increase the number of opportunities for people to get involved. If successful this will give us 3 recreational adult basketball projects in Trowbridge, Marlborough and Chippenham!

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Subject:	Pest Control Update
Officer Contact Details:	Claire Francis - Public Protection Manager Telephone: 01249 706309 E-mail: claire.francis@wiltshire.gov.uk

Wiltshire Councils Pest Control team are pleased to be able to visit the Area Board meetings to offer advice on the services available to the general public, local businesses, Parish councils, and Town councils. The pest control team covers the whole of Wiltshire with all officers fully trained to deal with a wide variety of public health pests.

A recent study by the Chartered Institute of Environmental Health¹ asking residents their views on pest control found that 85% of those questioned believe that their pest control department is an important part of public health protection in their area.

The pest control team provides treatments for Rats, Mice, Wasps, Fleas, Bedbugs, Clusterflies, Carpet Moth, Squirrels, and Cockroaches. In order to ensure the service is accessible to all the community discounts of up to 50% are offered for certain means tested benefit.

To give you an idea of the number of pests we deal with during the winter of 2012/13 we treated just fewer than 1000 rodent problems and in August 2013 we treated 514 wasp nests affecting homes and businesses in Wiltshire.

Pest control officers work closely with Environmental Health Officers often identifying vulnerable residents who may require further assistance and referring the customer to other services.

If you or someone in your community has a pest problem advice and information can be found on the web pages [/www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol](http://www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol). We can be contacted via our on-line [pest control enquiry form](#) or through the Councils 0300 4560100 telephone number.

¹ <http://cieh.org/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=46952>

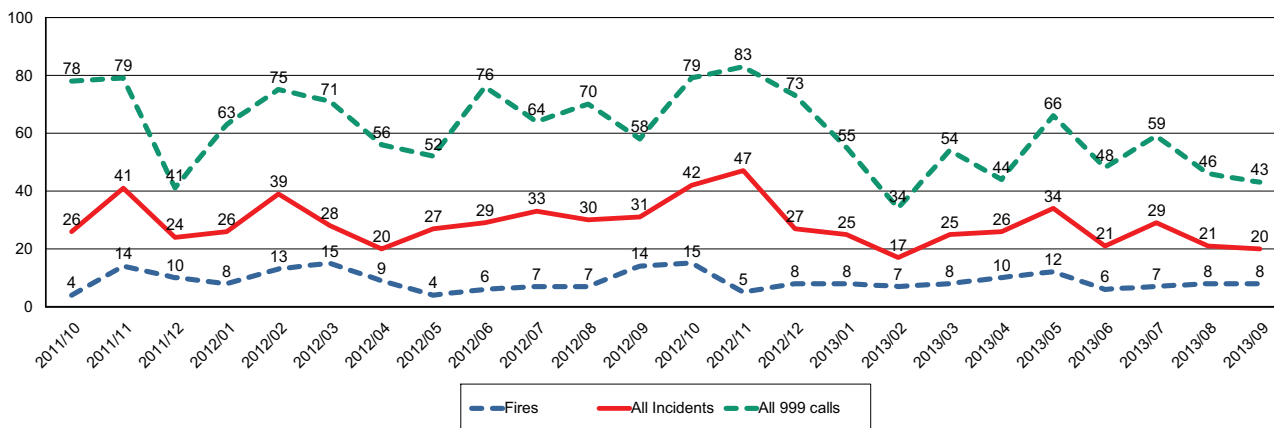
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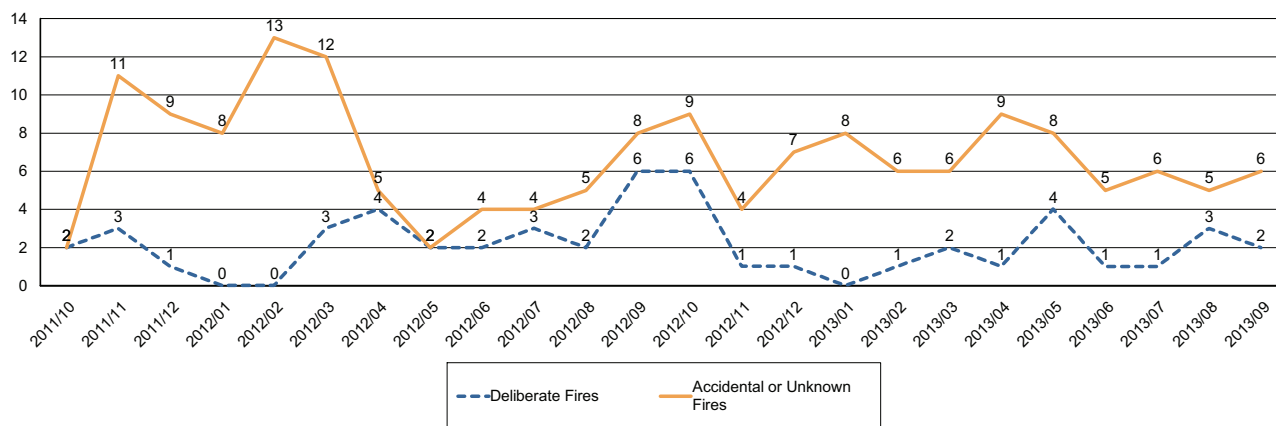
Report for Chippenham Area Board

The following is an update of Fire and Rescue Service activity up to and including September. It has been prepared using the latest information and is subject to change.

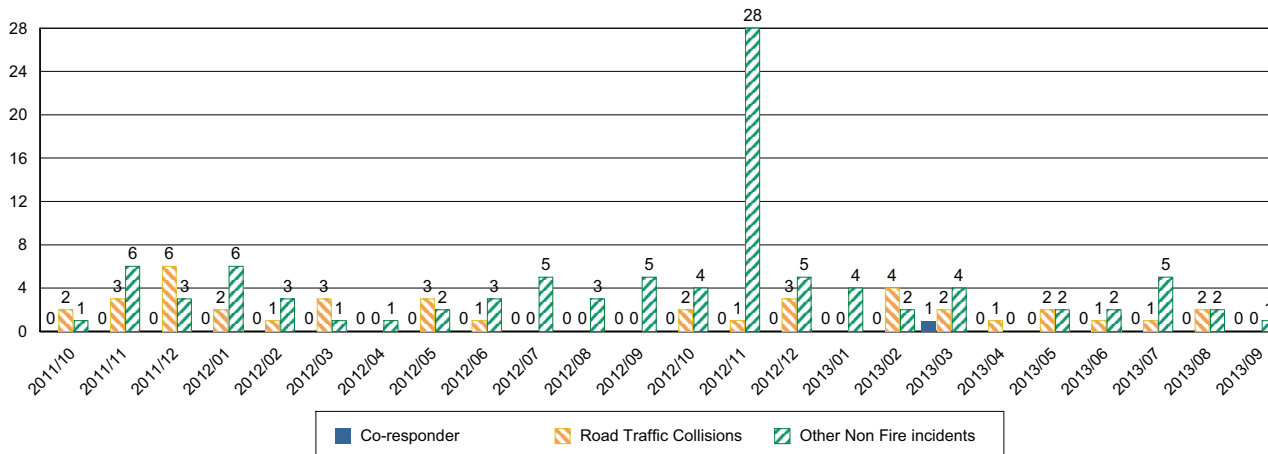
Incidents and Calls



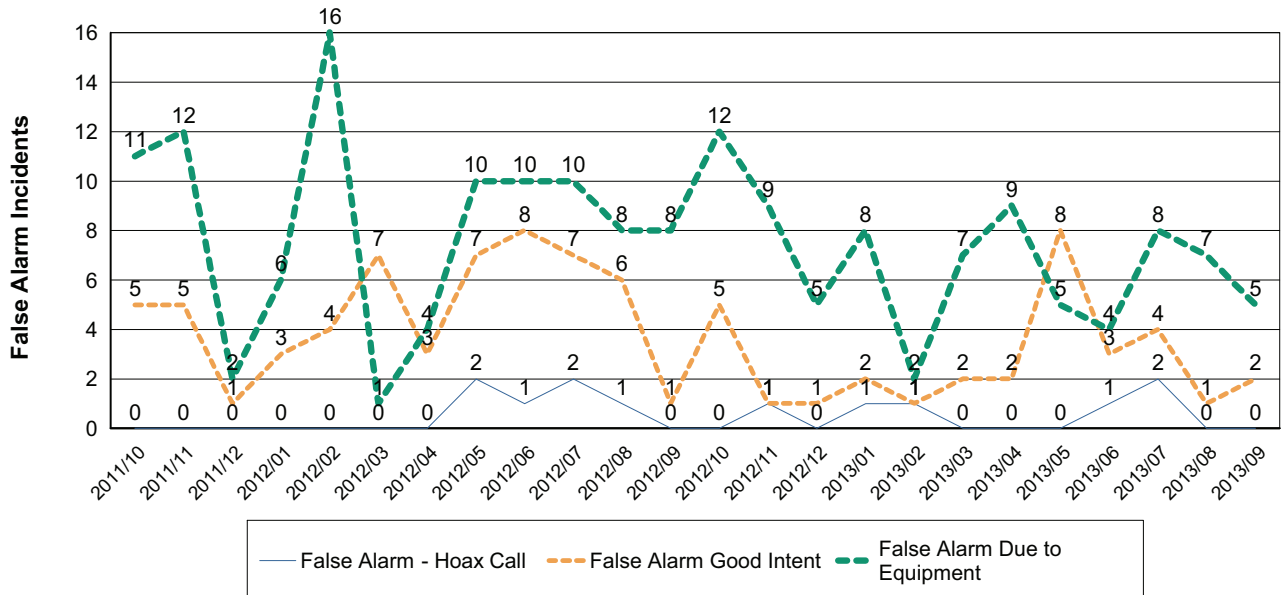
Fires by Cause



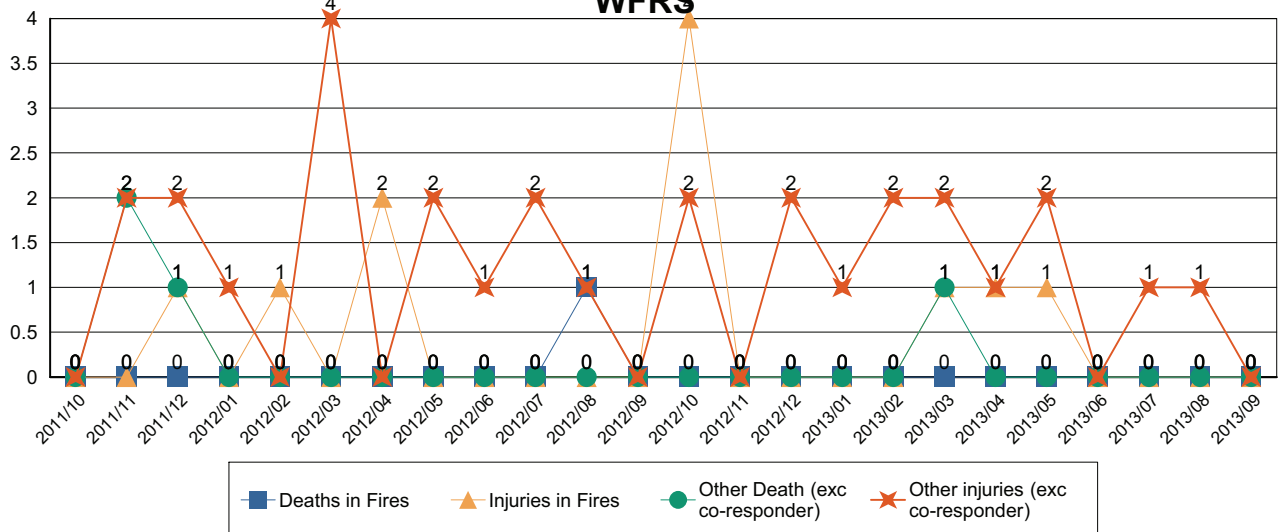
Non-Fire incidents attended by WFRS



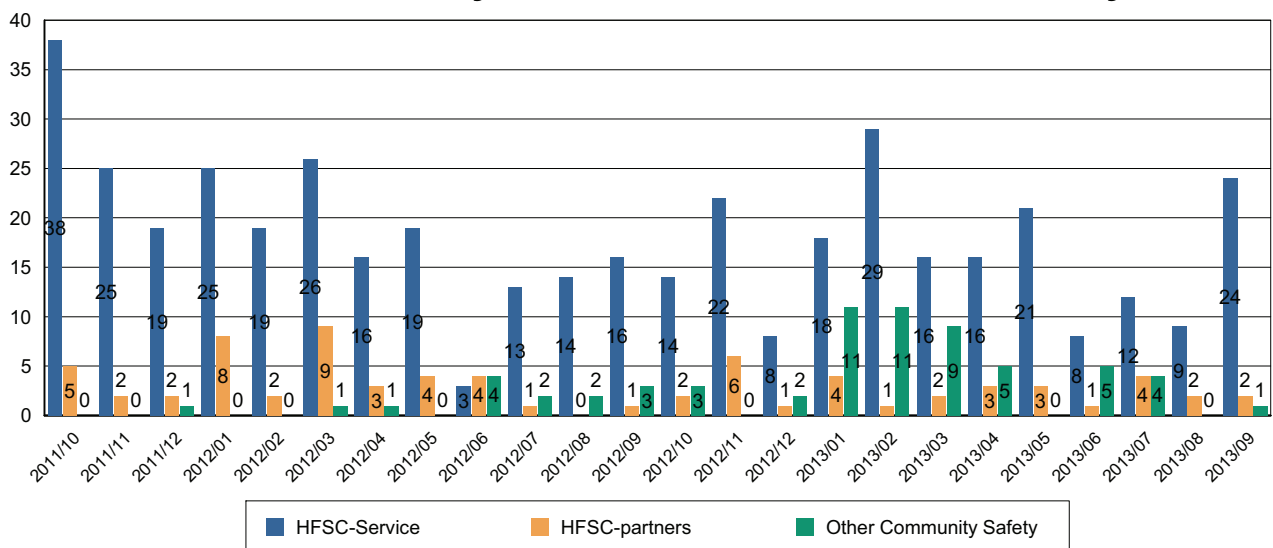
Agenda Item 11 Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Parish Council Meeting – 3rd September 2013

The following represents a précis of the minutes of the Parish Council Meeting.

Those present included Councillors Calthrop, Hines, Mortimer, Pepper, Read and Watson.

Allotments

The search continues for an allotment garden site for the village. However, the Parish Council have now endorsed a series of papers prepared by Kevin Watson as the basis for consultation and procurement of land for an allotment garden in the village.

Malford Meadow

Since the last Parish Council meeting, a meeting has taken place in the Meadow with representatives from the Parish Council, the Friends of the Meadow and Wiltshire Council (the landlord) about future ambitions for the Meadow. The outcome of the meeting and the results of the village questionnaire will be discussed at the Parish Council meeting to be held on 1st October 2013.

A Neighbourhood Plan for Christian Malford

Wiltshire Councillor Howard Greeman explained to the Parish Council the risks to future village development of not having an adopted Neighbourhood Plan (i.e. it could mean ending up with “development where the community doesn’t want it” or, perhaps, “not having development where the community does want it”). A well-written Neighbourhood Plan would empower the local community, the Parish Council and the planning authority (Wiltshire Council) to resist unpopular development proposals and support development opportunities.

It was therefore agreed that Parish Councillors will approach all local organisations to ensure that their views/representations are included in a draft Neighbourhood Plan for the village.

This is a very important task, and an opportunity to shape the future of our village. It needs residents/organisations who are prepared to partner the Parish Council (or even take a lead role).

The Mermaid

Concern was expressed, both in the Public Forum and in the Parish Council itself, that an important listed property is rapidly deteriorating. The Parish Council will therefore be contacting the Enforcement Officer at Wiltshire Council to express its concerns. The Enforcement Officer can serve a legal notice requiring the owners of listed properties to carry out works of essential maintenance.

Vandalism at All Saints Church

By now, many residents will have heard about the act of vandalism at the All Saints Church and many of you will have already made your own voluntary donations. The Parish Council also resolved to make a donation of £100.

Burial Ground

The works to improve the river frontage from the edge of the Burial Ground has been completed with the leveling of the ground and erection of a fence.

Highways and Transport

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The first Community Day has been arranged with Wiltshire Council for 26th September. "Community Days" are Wiltshire Council's new scheme to support community-led priorities: the idea being for residents to identify local issues and then work in partnership with the Council (and its contractors) to resolve them. The Clerk and Councillor Fawcett have already met with a Wiltshire Council officer to agree a number of priority items for 26th September (overhanging trees, road/footpath patching, repair of bins, etc) and your input in identifying future priorities would be most welcome.

The Dauntsey Vale Link Scheme has made critical comment regarding Wiltshire Council's proposals to amend the timetables of subsidised bus services from April 2014. The Parish Council will be passing these comments to Wiltshire Council. If you, too, wish to make comment, details of the consultation are on the Wiltshire Council website (www.wiltshire.gov.uk) and will be appearing at the bus shelter in the village.

Flood Prevention

Retired Chairman and Councillor, Ray Stockall, will shortly be resigning his position as the Parish Council's representative for flood prevention. Ray has served the village in this role since 2007, during which time Christian Malford became pioneers in the County, with the adopting a Village Flood Plan. The Parish Councils appreciation and best wishes are extended to Ray.

Next Meeting of the Parish Council

The next two meetings of the Parish Council will be on Tuesday 1st October and 5th November starting at 7:30pm in the Village Hall.

Update for Chippenham Area Board

Update from	Kington St Michael Parish Council
Date of Area Board Meeting	7 th October 2013

Headlines

- Phase 1 of the Tor Hill footpath has been completed and is already making pedestrian access to the village much safer. Phase 2 will commence in the near future.
- The new community shelter has now been installed at our recreation field. Many thanks must go to the Community Landfill Trust, the Area Board and Green Square for the grants they provided.
- We were successful in our application to register four properties under the Community Right to Bid Scheme - The Jolly Huntsman Pub, Kington St Michael Club, Kington St Michael School and the Nymph Hay Wood

Projects

- We have begun the planning work for Phase 3 of the Tor Hill footpath project, which will extend the footpath into the village, further increasing the safety of pedestrians
- The Parish Council are investigating the possibility of upgrading the village website, and are in the process of searching for applicable grants to fund this endeavour.

Future Events/Dates for the diary

- Next KSM Parish Council Meeting – 14th November 2013

Signed: Emma Tyler, KSM Parish Clerk

Date: 02/10/2013

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Chippenham River Festival (ChAP Projects) July 20th saw fifth Chippenham River Festival take place in Monkton Park in wonderful weather. This year the Festival was earlier than usual and for only one day, the last of a series of events in the park during July. There was a very busy programme of events to squeeze into the day.

The Festival was launched (literally) by a grand flotilla of dozens of craft plying from the Sailing Club to the Town Bridge. This included rowing fours and pairs, canoes, kayaks, rafts, Katakans, launches, sailing boats, and dinghies. At their arrival at the Town Bridge, local DJ Andy Henly formally declared the Festival open, and the remainder of the programme got under way.

This year, there was more than ever for the public - especially the younger generation - to try out on Chippenham's Avon. The Chippenham Sailing and Canoeing Club offered Katakans tasters as well as canoeing and this was complemented by the Wiltshire Scullers who offered their rowing trainer boats to children as young as ten. Fishing coaching and raft building workshops were also on offer, as were the River Trips by the Canal Trust, and many events were over-subscribed. The museum's new River Exhibition and related activities recorded an amazing total of 500 children who participated.

The Big Swim had a record number of entries, organised by Sarah Lewis of the Outdoor Swimming Society and was followed by a large entry for The Kids Width. Smiling faces all round told the tale of the sheer enjoyment that the event engendered.

On land there was the usual mix of entertainment and relaxation. The great music from the Original Sax Quartet and the Bob Jones' "4+1" band helped those in the beer tent to 'drink the pub dry'!

Festival Director John Clark said, "This River Festival will be my last as director and I was delighted that it was in many ways the best so far. The Clubs do a wonderful job but there is a lot to do for the co-ordinating team, for example in terms of event planning, publicity and financial planning. If good people in these areas can step forward, I am sure the Chippenham River Festival will carry on stronger than ever." A video record of the day is available.

JSA Arts & Culture Chapter Wiltshire Council has tasked Community Area Partnerships with the compilation of the new chapter, which will identify the cultural assets of the community area, describe the audience for culture, identify the scale and variety of clubs, groups and events which exist, and describe priorities for future development. Work undertaken, by the project co-ordinator, so far, has included the collection of evidence and data about the cultural assets of the Chippenham area, and about the cultural opportunities which exist in Chippenham and the rural communities. The next stage of the work will include consultation with a broad group of people, to ensure that what is written accurately reflects the local area, and represents the diversity of the cultural sector.

H & SC The team is continuing in its review of hospital discharge procedures.

River Bank Project Our monthly sessions continue and the summer weather has meant weeds have become a major target for attention in Monkton Park! We welcome all volunteers on the last Saturday morning of each month.

Rural Champion The champion is continuing to maintain good communications with the rural communities, to coordinate shared issues and concerns, and to facilitate and assist with projects.

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